

## Appendix B

## CAPITAL MONITORING REPORT AT 31 JULY 2017

Portfolio Member / Service Head	Cost Centre	Description	Original Budget	Carry Forwards	Supplementary Estimate	Revised Budget	Actuals YTD	Commitments	Managers Projected Outturn	Managers Projection to Revised Budget	Comments
<b><u>Housing Investment Programme</u></b>											
<b><u>Cllr Francis - Housing</u></b>											
Sandy Muirhead	42015	Landlord Guarentee Scheme		15,000		15,000			15,000		No Manager Assigned
D Ashman & K Sinclair	40203	Disabled Facilities Mandatory	644,300	-	287,700	932,000	235,811	-	932,000	-	
D Ashman & K Sinclair	40204	Disabled Facilities Discretion	29,600	-	-	29,600	-	-	29,600	-	Expenditure expected in the latter part of the financial year
		Less Specified Capital Grant	(644,300)	-	-	(644,300)	(707,366)	-	(644,300)	-	
		<b>Net Cost of Disabled Facilities Grants</b>	<b>29,600</b>	<b>15,000</b>	<b>287,700</b>	<b>332,300</b>	<b>(471,555)</b>	<b>-</b>	<b>332,300</b>	<b>-</b>	
D Ashman & K Sinclair	40209	Home Improvement Agency grant	81,000	-	-	81,000	-	-	81,000	-	Expenditure expected in the latter part of the financial year
		HIA Funding	(26,300)	-	-	(26,300)	-	-	(26,300)	-	
		<b>Total</b>	<b>54,700</b>	<b>-</b>	<b>-</b>	<b>54,700</b>	<b>-</b>	<b>-</b>	<b>54,700</b>	<b>-</b>	
<b>Total For HIP</b>			<b>84,300</b>	<b>15,000</b>	<b>287,700</b>	<b>387,000</b>	<b>(471,555)</b>	<b>-</b>	<b>387,000</b>	<b>-</b>	
<b><u>Other Capital Programme</u></b>											
<b><u>Cllr Francis - Housing</u></b>											
D Ashman & K Sinclair	42044	Community Bulding Grant Scheme	25,000	-	-	25,000	-	-	25,000	-	This scheme is highly unlikely to be continued due to Surrey County Council cuts which they announced recently. However, these funds may be available to this project.
		<b>Total</b>	<b>25,000</b>	<b>-</b>	<b>-</b>	<b>25,000</b>	<b>-</b>	<b>-</b>	<b>25,000</b>	<b>-</b>	
Sandy Muirhead	42013	Civica EDMS&Locata Integration	25,000	-	-	25,000	-	6,500	25,000	-	This project is expected to start in September 2017, pending the outcome of plans for Choice based letting partnership with Elmbridge Borough Council and completed by end of this financial year.
Sandy Muirhead	42015	Landlord Guarantee Scheme	50,000	-	-	50,000	-	-	50,000	-	We are at the initial stage of procuring the Rent Management Package. The project is expected to be completed by this financial year.
		<b>Total</b>	<b>75,000</b>	<b>-</b>	<b>-</b>	<b>75,000</b>	<b>-</b>	<b>6,500</b>	<b>75,000</b>	<b>-</b>	
<b><u>Cllr Gething - Environment &amp; Compliance</u></b>											
Jackie Taylor	41026	Laleham Park Upgrade	200,000	-	-	200,000	-	-	200,000	-	This project is underway with building proposals at pre planning stage and expected to be completed during 18/19
Jackie Taylor	41030	Hengrove Park		14,600		14,600			14,600		
Jackie Taylor	41322	Bridge St Car Parking Machines	25,000	-	-	25,000	-	26,188	26,188	1,188	Parking machine delivered to be installed during September
Jackie Taylor	41502	Refuse/Recycling Vehicles	225,000	-	-	225,000	236,240	750	236,990	11,990	Project nearly complete all vehicles have been delivered
Jackie Taylor	41505	GroundsMaintenanceProject	-		500,000	500,000	61,209	62,818	500,000	-	Procurement is underway and project is expected to be completed by end of this financial year
Jackie Taylor	41506	Spelride Bus Replacement	-		-	-	(6,755)	-	-	-	Payment accrued in the previous year is expected to be made during this financial year
Jackie Taylor	41609	Replacement Multi Use Vehicle	80,000	-	-	80,000	-	53,257	80,000	-	Procurement is underway and the project is expected to be completed by end of this financial year
Jackie Taylor	41610	Miniature Railway Staines park	15,000	-	-	15,000	-	13,805	15,000	-	This project is complete
Jackie Taylor	41620	Wheelie Bins	50,000	-	-	50,000	20,740	26,203	50,000	-	Bins will be ordered throughout the financial year depending on need as & when identified
Jackie Taylor	41624	InstallElecVehicleChargePoints	15,000	-	-	15,000	10,780	2,000	15,000	-	This project is complete
Jackie Taylor	41625	TohillCarParkLightingUpgrade	30,400	-	-	30,400	-	-	30,400	-	Currently all the quotes are being looked at and this project is expected to be completed by end of this financial year

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Jackie Taylor	<a href="#">41626</a>	GreenoDayCenLightingUpgrade	10,800	-	-	10,800	-	-	10,800	-	Work is in progress and this project is expected to be completed by end of this financial year
Jackie Taylor	<a href="#">41627</a>	Solar PV For Staines Comm Cent	25,000	-	-	25,000	-	-	25,000	-	Currently all the quotes are being looked at and considered, this project may not complete until 18/19 and the funding would need to be carried forward
Jackie Taylor	<a href="#">41628</a>	Parking Service Vans	20,000	-	-	20,000	-	-	-	(20,000)	Work is in progress and this project is expected to be completed by end of this financial year
Jackie Taylor	<a href="#">42027</a>	Domestic Home Energy	30,000	-	-	30,000	-	4,920	30,000	-	Project is underway and expected to be completed by end of this financial year
Jackie Taylor	<a href="#">42032</a>	Allotment Fencing					(1,595)				Payment accrued in the previous year is expected to be made during this financial year
Keith McGroary	<a href="#">41621</a>	CCTV Conversion to Wireless		50,000		50,000			50,000	-	
		<b>Total</b>	<b>726,200</b>	<b>64,600</b>	<b>500,000</b>	<b>1,290,800</b>	<b>320,618</b>	<b>189,942</b>	<b>1,283,978</b>	<b>(6,822)</b>	
Lee O'Neil	<a href="#">41314</a>	Air Quality	24,500	-	-	24,500	-	-	24,500	-	The project is in progress with other priorities and expected to be completed by end of this financial year.
		<b>Total</b>	<b>24,500</b>	<b>-</b>	<b>-</b>	<b>24,500</b>	<b>-</b>	<b>-</b>	<b>24,500</b>	<b>-</b>	

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<b>CIlr Barnard - Planning and Economic Development</b>											
Heather Morgan	41007	Stanwell Skate Park	-	-	-	-	(1,249)	-	-	-	Retention payment is expected to be paid in this financial year
Heather Morgan	41015	Runnymede Estates	55,600	-	-	55,600	-	-	55,600	-	Capitalised Planned Maintenance expenditure to be moved here at the end of the financial year
Heather Morgan	41622	Affordable Housing Opportunity	1,181,000	-	-	1,181,000	6,110	-	1,181,000	-	Redevelopment of Churchill Hall is to be carried out in this financial year and will continue to look for the other opportunities and in touch with Registered Social landlords Partners
Heather Morgan	42017	Memorial Gardens	-	-	-	-	(2,926)	-	-	-	There are some retention payments are still due to Runnymede Borough Council
Heather Morgan	42033	Greeno Centre Car Park	-	-	-	-	(1,270)	-	-	-	Retention payment is still to be paid by end of this financial year.
Heather Morgan	42036	Towpath Car Park	-	56,200	-	56,200	-	-	56,200	-	
<b>Total</b>			<b>1,236,600</b>	<b>56,200</b>	<b>-</b>	<b>1,292,800</b>	<b>664</b>	<b>-</b>	<b>1,292,800</b>	<b>-</b>	
<b>CIlr Harvey - Leader</b>											
D Ashman & K Sinclair	42045	Ward Grants	260,000	-	-	260,000	3,588	-	223,914	(36,087)	Applications are being considered. Programme is expected to be completed on time with a £38K underspend
Heather Morgan	42038	Acquisition of Assets	200,000,000	94,500,000	-	294,500,000	22,612,104	-	294,500,000	-	Expected expenditure on number of assets/ sites by end of this financial year . We have successfully acquired one office site (3 Roundwood Avenue) in July 2017
Heather Morgan	42011	Replace Council Accommodation	6,997,000	-	-	6,997,000	-	-	200,000	(6,797,000)	We are evaluating options for our office accommodation. There may be expenditure expected to carry out master plan study relating to the entire accommodation.
<b>Total</b>			<b>207,257,000</b>	<b>94,500,000</b>	<b>-</b>	<b>301,757,000</b>	<b>22,615,692</b>	<b>-</b>	<b>294,923,914</b>	<b>(6,833,087)</b>	
<b>CIlr Mitchell - Corporate Management</b>											
Helen Dunn	43621	ICT- VDI	-	177,800	-	177,800	-	-	177,800	-	
Helen Dunn	43003	New Software	20,000	-	-	20,000	(5,000)	11,401	20,000	-	Expenditure on various software enhancements throughout the financial year
Helen Dunn	43608	Other Hardware	30,000	-	-	30,000	-	-	30,000	-	Expenditure on various hardware enhancements throughout the financial year
Helen Dunn	43622	ICT Network	150,000	-	-	150,000	-	10,940	150,000	-	Project is in progress and expected to be completed by end of this financial year
Helen Dunn	43623	Peripheral Devices	3,500	-	-	3,500	-	-	3,500	-	Replacement tablet is required. The project is expected to be completed by end of this financial year
Helen Dunn	43624	Council Chamber Audio	-	-	-	-	32,882	-	-	-	Project approved by MAT to go ahead. Supplementary estimates to be requested in September monitoring report.
<b>Total</b>			<b>203,500</b>	<b>177,800</b>	<b>-</b>	<b>381,300</b>	<b>27,882</b>	<b>22,341</b>	<b>381,300</b>	<b>-</b>	
Sandy Muirhead	43503	Agile Working	28,200	19,000	-	47,200	120	-	47,200	-	This project is quite wide ranging in terms of moving towards more agile working and involves reviewing current ICT platforms and the setup of trials for the most suitable replacement. It also covers review of change management and training needs for staff, analysing the current working patterns and learning lessons from trials. Plans are moving ahead at looking at better use of space in Knowle Green which then links to the agile working and technology used. The project is progressing and expected to be completed in this financial year
Sandy Muirhead	43511	ScannersCorporateEDMS Roll out	31,000	5,000	-	36,000	-	-	36,000	-	Project is part of EDMS. The project is in progress and expected to be completed by end of December 2017
Sandy Muirhead	43512	Sharepoint redesign & Relaunch	70,000	20,000	-	90,000	-	-	90,000	-	This project is under review and will be integrated with other ICT projects and expected to be completed in this financial year.
Sandy Muirhead	43515	Corporate EDMS Project	108,300	-	-	108,300	-	-	108,300	-	Work on Phase II is being undertaken. Currently the full analysis is being undertaken to find out Licence requirement & software set up. Project is currently in progress and expected to be completed by end of this financial year

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<b>Total</b>			<b>237,500</b>	<b>44,000</b>	<b>-</b>	<b>281,500</b>	<b>120</b>	<b>-</b>	<b>281,500</b>	<b>-</b>	
<b>Cllr Gething - Enviroment &amp; Compliance</b>											
Keith McGroary	41619	Small Scale Area Regeneration	620,000	-	-	620,000	-	275	142,000	(478,000)	Tendering of the two of the Shopping parades have taken place, Refurbishment work has started with costs of £250k with half of the funding (£125k) is expected from Surrey County Council. £217k is expected to be spent in this financial year with match funding of £107k from Surrey County Council. The balance of budget has been rephased to 2017/18. The remaining regeneration of shopping parades is expected to be carried out in the next 3 financial year as this project is to run up to 4 years
Keith McGroary	41621	External Funding CCTV Enhancement	(310,000) 97,000	-	-	(310,000) 97,000	-	-	(310,000) 97,000	-	Agreement is now reached with Metropolitan Housing for the siting of an aerial on their property, now awaiting for A2D to confirm their agreement for a similar aerial on their accommodation. Work is expected to start early March and completed by end of June 2017.
<b>Total</b>			<b>407,000</b>	<b>-</b>	<b>-</b>	<b>407,000</b>	<b>-</b>	<b>275</b>	<b>(71,000)</b>	<b>(478,000)</b>	
<b>Total For Other</b>			<b>210,192,300</b>	<b>94,842,600</b>	<b>500,000</b>	<b>305,534,900</b>	<b>22,964,976</b>	<b>219,058</b>	<b>298,216,992</b>	<b>(7,317,909) #</b>	
Total Expenditure			211,257,200	94,857,600	787,700	306,902,500	23,200,787	219,058	299,584,592	(7,317,909)	
Total Funding			(980,600)	-	-	(980,600)	(707,366)	-	(980,600)	-	
<b>GRAND TOTAL</b>			<b>210,276,600</b>	<b>94,857,600</b>	<b>787,700</b>	<b>305,921,900</b>	<b>22,493,421</b>	<b>219,058</b>	<b>298,603,992</b>	<b>(7,317,909)</b>	